



Casa Kirk Apartments

3248 East 92nd Street • Chicago, Illinois 60617 • Phone 773-734-2884 • Fax: 773-734-2885

APPLICATION FOR LEASE

Please Print and use an ink pen.

Date _____

This is a legal document which imposes legal obligations on you and may under some circumstances cause forfeiture of your earnest money. Please read carefully before signing. All persons who will be occupying the apartment must be named as an occupant and all persons over 18 must complete an application and pay an application fee.

Name of Applicant (1) _____ Home Phone (____) _____
Work Phone (____) _____

Name of Applicant (2) _____ Home Phone (____) _____
Work Phone (____) _____

Other occupying Apartment:

Full Name:	Age:	Relationship:
_____	_____	_____
_____	_____	_____
_____	_____	_____

How Did You Hear About Us? Please Check One!

Tribune Sun Times Reader Word of Mouth Building Sign Internet Other _____

Your Present Home Address _____ Apt# _____

How Long at Residence _____ Rent Per Month \$ _____ (Lease Expiration Date) _____

City _____ State _____ Zip _____

Presently Sharing Apartment With _____

Present Owner/Agent _____

Address _____ City _____ State _____ Zip _____

Telephone (____) _____ Contact _____ Email _____

Reason for Moving from Last Address _____

Desired bedroom size: 2 _____ 3 _____ 4 _____

APPLICANT (1) _____

APPLICANT (2) _____

Social Security Number _____

Social Security Number _____

Date of Birth _____

Date of Birth _____

Driver's License Number _____

Driver's License Number _____

Present Employment _____ Since _____

Present Employment _____ Since _____

Address _____

Address _____

City _____ State _____ Zip _____

City _____ State _____ Zip _____

Phone _____ Department Head _____

Phone _____ Department Head _____

Job Title _____

Job Title _____

Annual Income from Employer.....\$ _____

Annual Income from Employer.....\$ _____

Other Income Sources.....\$ _____

Other Income Sources.....\$ _____

Total Income from All Sources.....\$ _____

Total Income from All Sources.....\$ _____

APPLICANT (1) REFERENCES

APPLICANT (2) REFERENCES

Personal Reference _____

Personal Reference _____



READ CAREFULLY

AUTHORIZATION TO CHECK CREDIT & CRIMINAL BACK GROUND

In connection with your apartment application, a consumer or credit reporting agency may be asked to make an investigative consumer or credit report on you. I (we) understand and hereby authorize agent/owner and any consumer or credit reporting agency or bureau employed by it to investigate my (our) character, general reputation, mode of living, credit and financial responsibility and the statements made on the Application and to inquire and check with the persons and references named thereon and also authorize(s) such credit or consumer reporting agency or bureau to make available to Casa Kirk Apartments, Inc., a consumer or credit report in connection therewith.

In addition, I (we) understand that a comprehensive application process including credit and criminal background check will be conducted on all household members over the age of 18. In addition, current and past landlord/employment verifications are utilized to ensure eligibility of applicants.

AGREEMENT

- 1) The application fee, which covers the administrative cost of processing your application (including the credit & criminal background check), is not refundable in any circumstances.
- 2) Applicant(s) warrants that all matters set forth in the application are true and complete. If they are found not to be, your application will not be accepted. In addition, if applicants are approved and move into a unit based on false statements in this or any documents, residency and lease document will be subject to termination.
- 3) If your application is accepted (via notification by mail, phone or fax), and you fail to execute the property's standard lease form within time allotted, the apartment unit may be put back on the market and you will forfeit your non-refundable move in fee.
- 4) If you execute the standard lease form and fail to take occupancy of the apartment, you will be responsible for the rent and be held to the terms of the lease until the apartment is released to another qualified applicant approved by our office.

I/We have read and understand the above and agree to the terms:

Applicant(s) Signature _____ Date _____

Applicant(s) Signature _____ Date _____

Interpreter's Signature _____ Date _____

Additional Remarks / Special Requirements _____

